



## Friends of Conservation UK Privacy Policy

At Friends of Conservation, we respect the privacy of our supporters and visitors to our websites. This policy is concerned with how we collect information, what we do with it and what controls you have.

This policy covers all activity related to Friends of Conservation, which is a registered Charity in the UK, No. 328176. Our registered address is: 60 Strand, London WC2N 5LR.

### What information do we collect?

#### - Web Cookie Data

When you visit our website, a small text file called a 'cookie', is downloaded onto your computer. This is called a 'session' cookie and it will only remain on your computer until you close your browser, when it is deleted. It is not used to identify you personally in any way, it will not read or corrupt other information saved on your computer and cannot be used to deliver viruses, or extract your personal information. We may use this type of cookie to collect aggregated website statistics that allow us to understand how visitors use the site. All of the information collected will be anonymous and only be used to help us improve the website.

For more information on session and other types of cookies, please see the [All About Cookies website](#)

#### - Personal Information

We do not collect any personal information from our website.

Personal information which could include name, postal address, telephone number/s, email address, bank details, etc., which you have provided, either through post, email, or telephone is only collected in connection with specific activities, such as donations, events, newsletter requests etc. See below.

### How will we use your personal information?

Personal information collected and processed by us may be used for the following purposes:

- Administration of membership(s)
- Administration of donations and legacies

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- Communications about conservation, membership, volunteering, fundraising events, etc.,
- Fulfilment of orders – i.e. event tickets,
- Communication about special offers from selected, trusted partners
- In-house research and analysis

### Who do we share information with?

We will never sell or rent your personal information to other organisations. We only disclose information when obliged to by law, for purposes of national security, taxation and criminal investigations and the following:

- If you have agreed that we may do so
- We may disclose aggregate statistics about our site visitors /supporters, to describe our services and operations to prospective partners and other reputable third parties and for other lawful purposes, but these statistics won't include any personally identifying information.

### Storing your information

We will ensure that all personal information supplied is held securely, in accordance with the Data Protection Act (1998). The data controller is Friends of Conservation UK. If at any time you wish to alter your contact preferences or request that we stop communicating with you entirely, please let us know either via email at [focinfo@aol.com](mailto:focinfo@aol.com) , by phone: 020 3667 7017 or our postal address.

### Access to your own information

You can contact us anytime to change or update the details we hold. You can obtain a copy of your record (known as a Subject Access Request). Please note that we reserve the right to charge a fee of £10.00 for any such request. You will be asked to confirm your identity.

### Website Links advice

Our websites contains hyperlinks to other websites. Please let us know if a link is not working. This privacy policy only applies to Friends of Conservation UK. When you link to other websites you should be aware of their own privacy policies.

If you have any queries regarding any of the information in this policy, please contact us.

*Policy dated 15/04/2016*